# (11) Areas of Executive Function

## Metacognition

Understanding how you learn and understand things. Being aware of your thinking process and knowing how you learn best.

### **Inhibitory Control**

The ability to resist
distractions and
impulsive decisions and
stay focused on
studying, goals and
intentions

# **Emotional Regulation**

The ability to find a balanced way to manage and express emotions thru different situations and setbacks.

# Self Monitoring

Being aware of and evaluating your own actions and behaviors, and making adjustments as needed.

## Time Management

Estimating how much time tasks will take, and organizing your time so that you can successfully complete projects, homework or other assignments without stress.

# Working Memory

A mental notepad -the ability of the brain to hold information for short term immediate use, such as a facts and formulas for homework and tests.

# **Organization**

The skill that allows you to arrange your tasks and environment efficiently. Helps students keep track of assignments and organize their study space.

#### Task Initiation

The ability to begin a task without delays.
Important for kickstarting assignments and studying.

## **Cognitive Flexibility**

The ability to adapt to unexpected or different situations, whether it's a new assignment, changing social scenes and changes in routine.

# **Planning**

The ability to anticipate challenges, set goals and create a strategy for studying or completing schoolwork

#### Attention

The ability to focus on a task, filter out distractions, and sustain concentration during classes, studying, homework and tests.



